

CME Review Committee Schedule

The CME Review Committee meets the first Wednesday of the month. The deadline to submit your applications is 3 weeks prior to the meeting to allow adequate time for the Office of CME to do an initial review prior to sending it to the committee.

The Office of CME will not accept applications less than 3 months prior to the date of the activity. The coordinators of the conference should not promote or request funding (grants or exhibits) until an application has been approved for CME.

Contact Sheryl Corey (Sheryl.corey@northwestern.edu) with any questions.

Deadline for Submitting CME Applications to the Office of CME	CME Review Committee Meetings
Wednesday, July 22, 2026	Wednesday, August 5, 2026
Wednesday, August 12, 2026	Wednesday, September 2, 2026
Wednesday, September 16, 2026	Wednesday, October 7, 2026
Wednesday, October 14, 2026	Wednesday, November 4, 2026
Wednesday, November 11, 2026	Wednesday, December 2, 2026
Wednesday, December 9, 2026 <i>(Holiday Schedule: Early submission deadline)</i>	Wednesday, January 6, 2027
Wednesday, January 13, 2027	Wednesday, February 3, 2027
Wednesday, February 10, 2027	Wednesday, March 3, 2027
Wednesday, March 17, 2027	Wednesday, April 7, 2027
Wednesday, April 14, 2027	Wednesday, May 5, 2027
Wednesday, May 12, 2027	Wednesday, June 2, 2027
Wednesday, June 16, 2027	Wednesday, July 7, 2027
Wednesday, July 14, 2027	Wednesday, August 4, 2027

Regional campus* CME committee applications

To submit regional campus CME committee applications, please email Sheryl on the Monday prior to the scheduled Feinberg CME Committee meeting. Relevant deadlines are listed below:

August 3, 2026	March 1, 2027
August 31, 2026	April 5, 2027
October 5, 2026	May 3, 2027
November 2, 2026	May 31, 2027
November 30, 2026	July 5, 2027
January 4, 2027	August 2, 2027
February 1, 2027	

***Regional campus committees:**

- West Region CME Committee – Central DuPage Hospital, Delnor Hospital, Kishwaukee Hospital, Marianjoy Hospital, and Valley West Hospital
- Northwest Region CME Committee – McHenry Hospital, Huntley Hospital, and Woodstock Hospital
- North Region CME Committee – Lake Forest Hospital
- South Region CME Committee – Palos Hospital

The CME Review committees are responsible for:

- a. Providing oversight for the conduct of FSM continuing medical education activities
- b. Ensuring that CME activities comply with FSM Office for Regulatory Affairs (located at <http://www.feinberg.northwestern.edu/compliance/index.html#coi-links>) and ACCME Standards for Commercial Support (<http://www.accme.org/>) policies and procedures
- c. Reviewing and approving the continuing medical education content
- d. Verifying that the content is free of commercial bias
- e. Verifying that a balanced view of therapeutic options is presented
- f. Ensuring there is not a conflict of interest for those faculty involved in the planning or presentation of the educational content
- g. Ensuring that continuing medical education activities comply with the medical school's policies and procedures
- h. Providing recommendations to the course director and planning committee.