

# FSM CME Job Aid: How to Access FSM CME

## What is in this job aid?

This resource will assist you in accessing Northwestern's application for Continuing Medical Education (CME) events, called FSM CME. There are three main methods to access FSM CME, as shown below.

- 1) On the NM Network via *Learning & Performance* → if you are on a NM Device on the NM Network, this option will work best for you. (*Recommended using IE for your browser*).
- 2) Outside the NM Network → at home or just not able to login via the NM Network
- 3) Using the CloudCME App → mobile access, perfect for when you are on the go

\*Access to CloudCME is linked to your Northwestern Medicine account. This is the same username and password you currently use for other NM Applications such as, **Power Chart & EPIC**.

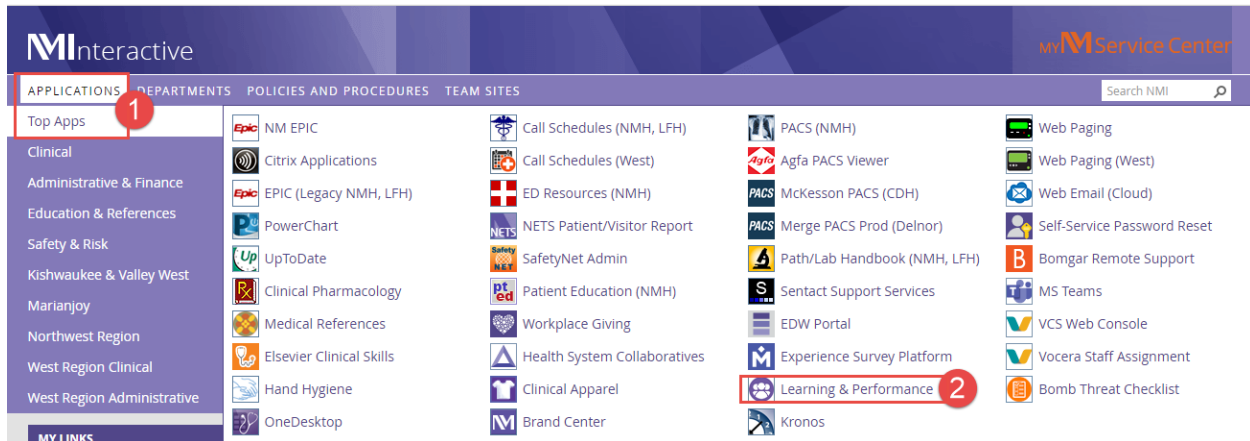
\*\*If you have any questions about what your log in credentials are, contact the NM Service Center at 312.926.4357 or open a ticket here - [NM Service Center Help Request](#)

[FMS CME Main Menu](#) – click the item below to jump to that section

<b>FSM CME Job Aid: How to Access FSM CME .....</b>	<b>1</b>
<b>FSM CME Job Aid: Access on the NM Network .....</b>	<b>2</b>
<b>FSM CME Job-Aid: Access Outside the NM Network.....</b>	<b>4</b>
<b>FSM CME Job Aid: Access using FSM/CloudCME App .....</b>	<b>6</b>

## FSM CME Job Aid: Access on the NM Network

- A. Open [NMI](#) in your web browser
- B. Locate the *Learning & Performance* Application
  1. Click **Applications – Top Apps**
  2. Click *Learning & Performance*



- C. Launch *Learning & Performance* to access FSM CME



1. Click **FSM CME** to launch the CME Application
2. On the Continuing Medical Education landing page, click **Sign In**
3. Click *Sign in with your Northwestern Medicine username ID*
4. Type in your NM username@nm.org and your password (same password you use for **Power Chart & EPIC** applications)
5. Click Next
6. Enter Password
7. Click Sign In
8. If prompted, fill in the requested information to complete your profile

**M Northwestern Medicine**  
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## Continuing Medical Education

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**2**

Northwestern Medicine providers only - click the top button and log in using the same username and password you currently use for other NM Applications such as EPIC. If you do not recall your user name and password, contact NM Help desk at 312-926-4357 or servicedesk@nm.org. When speaking to the NM Help Desk, be sure to ask for assistance with your NM ID and the associated password. Instructions on logging in remotely can be found [here](#).

Do not ask NM Help Desk for assistance with the CME website. Contact the Office of CME directly at (312) 503-8533.

All others - please login with the email address and password used to create your account. If you have forgotten your login credentials to create an account, click "Sign In with your email and password" and you will be directed to create an account or retrieve a password.

Learners with a Lucile Children's email address should choose "Sign In with your email and password".

**3**

Sign in with your Northwestern Medicine ID

Sign in with your email and password



**M Northwestern Medicine**

**Sign in**

**4**

user\_id@nm.org (e.g. nm123456@nm.org)

Can't access your account?

**5**

Next

For assistance contact the MyNM Service Center at (312) 926-4357 (6-HELP).

Sign-in options

**M Northwestern Medicine**

**Enter password**

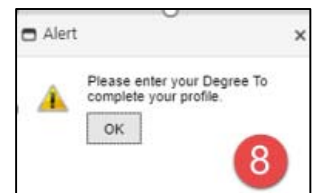
**6**

Forgot my password

**7**

Sign in

For assistance contact the MyNM Service Center at (312) 926-4357 (6-HELP).

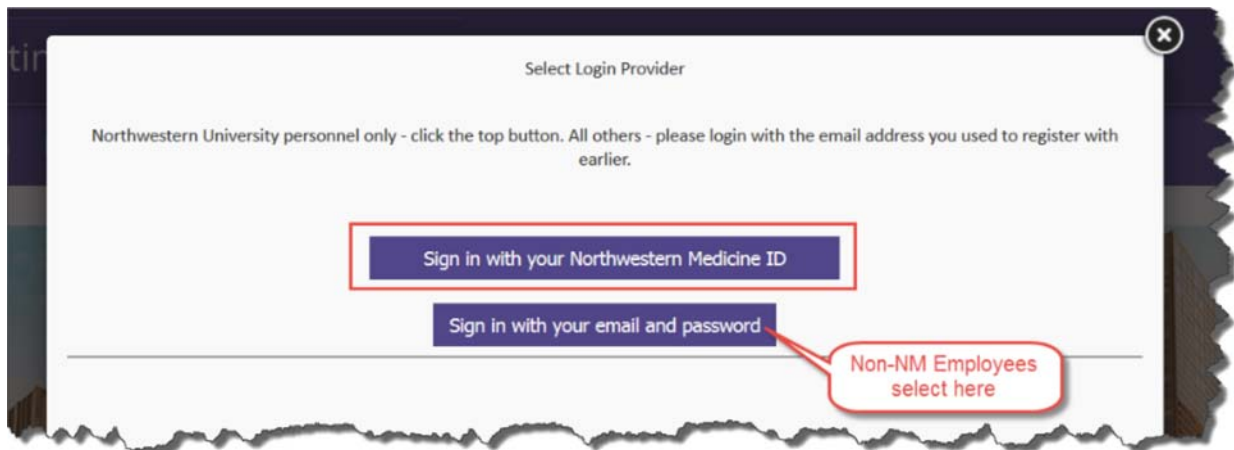


## FSM CME Job-Aid: Access Outside the NM Network

- A. Go to the [FSM CME](https://northwestern.cloud-cme.com) website (<https://northwestern.cloud-cme.com>)
- B. Click Sign In

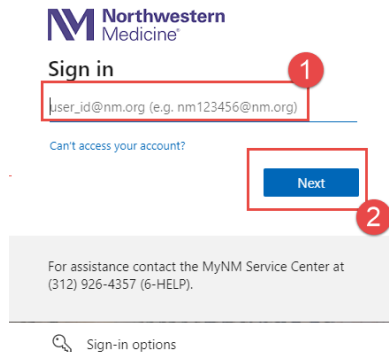


- C. Select your Login path
  - 1. *All NM Employees* will select **Sign-In with Northwestern Medicine username ID**
  - 2. *Any Non-NM Employees* will select **Sign In with your email and password**



D. Sign in using your Northwestern Medicine ID

1. Sign in by typing your “NM Username ID” and “@nm.org” (nm12345@nm.org)
2. Click Next
3. Enter your password (same password you use for **Power Chart & EPIC** applications)
4. Click **Sign in**
5. You may be asked enter multi-factor authentication, such as a code received via text.



Northwestern Medicine  
Sign in

1

User\_id@nm.org (e.g. nm123456@nm.org)

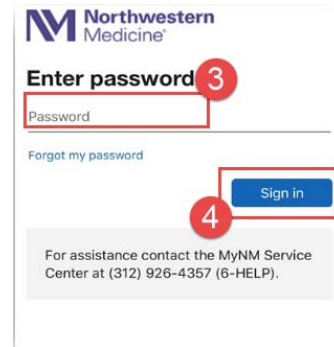
Can't access your account?

2

Next

For assistance contact the MyNM Service Center at (312) 926-4357 (6-HELP).

Sign-in options



Northwestern Medicine  
Enter password

3

Password

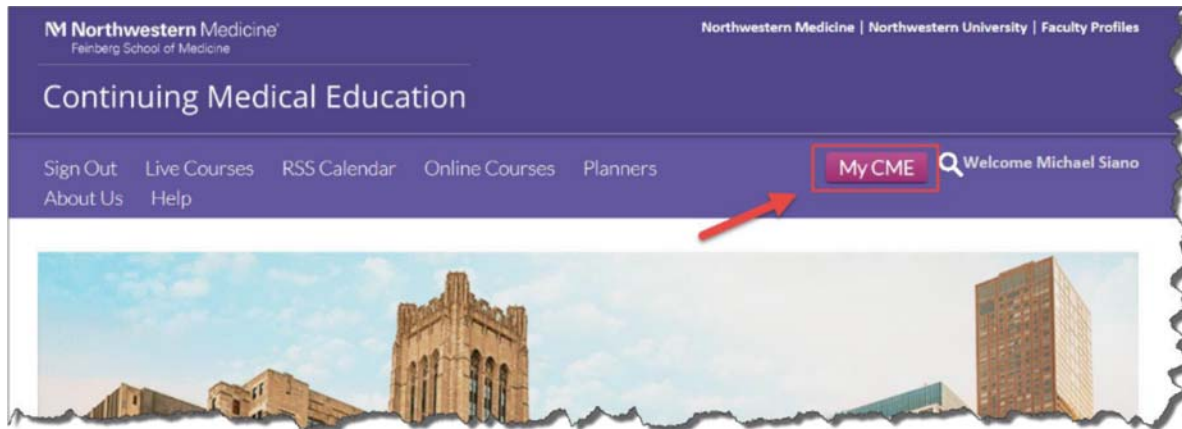
Forgot my password

4

Sign in

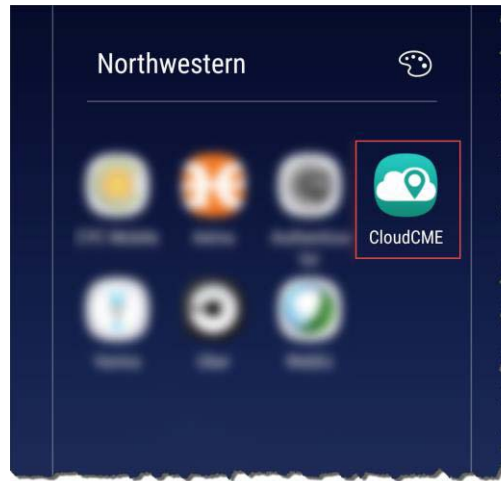
For assistance contact the MyNM Service Center at (312) 926-4357 (6-HELP).

E. Click My CME and navigate to “Profile” to update your profile if you have not yet

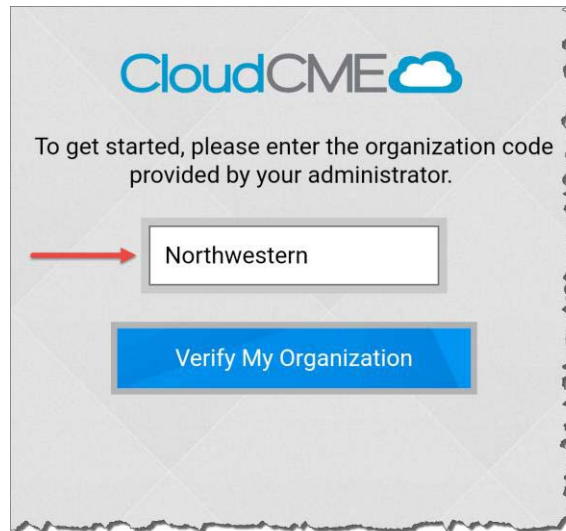


## FSM CME Job Aid: Access using FSM/CloudCME App

- A. If you have not already done so, download the free CloudCME App from the Apple App Store or Android Play Store
- B. Launch the CloudCME App



- C. Enter "Northwestern" for the Organization Code



D. Sign in using your Northwestern Medicine ID

1. Sign in by typing your “NM Username ID” and “@nm.org” (nm12345@nm.org)
2. Click Next
3. Enter your password (same password you use for **Power Chart & EPIC** applications)
4. Click **Sign in**
5. You may be asked enter multi-factor authentication, such as a code received via text.

The image displays two screenshots of the Northwestern Medicine sign-in interface. The first screenshot shows the 'Sign in' page with a red box around the username field (labeled 1) and a red box around the 'Next' button (labeled 2). The second screenshot shows the 'Enter password' page with a red box around the password field (labeled 3) and a red box around the 'Sign in' button (labeled 4).

E. You will now be logged into your account on the FSM/CloudCME App

